

Before You Sign That Procurement Platform Contract

A CPO Checklist for H2 2026: Master Checklist, All 7 Categories

Run any procurement platform proposal against these seven categories before signing. This is a generic evaluation framework, built to run against any vendor's proposal, not to make one platform look better than another. Tick each box as you confirm the answer in writing.

	CATEGORY	CONFIRM BEFORE YOU SIGN
☐	1. Implementation & Onboarding	Included in the base fee, or billed separately?
☐	2. Licensing & Pricing Structure	Per user, transaction, or module, and what triggers an upgrade?
☐	3. Integration	Included, or billed per connector?
☐	4. Data & Migration	Who owns the data, and what does exit cost?
☐	5. Support & SLAs	What's in the base tier vs. a paid upgrade?
☐	6. Contract Terms & Exit Clauses	Auto-renewal notice period, and is the escalator capped?
☐	7. Security & Compliance	Can the vendor produce certifications and audit rights?

For the full checklist with category-by-category detail, verified sources, and the "Fair Contract vs. Red Flag" comparison, see the companion article: jaggaer.com/cpo-procurement-platform-contract-checklist

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