JAGGAER Digital Capture

Driving Paper Invoice Capture

JAGGAER Digital Capture is a comprehensive solution that enables automated capture and extraction of invoice data from paper and PDF invoices, significantly reducing manual data entry. As an optional module within the JAGGAER One Invoicing solution, Digital Capture places invoices into your dynamic workflows and facilitates matching and approval, streamlining the invoicing processes. Digital Capture allows AP teams to simplify the manual procedures required in the handling of paper and PDF invoices, hence reducing expenses, processing time, and inaccuracies.

Automate and Accelerate the Invoice Process

Digital Capture is an embedded OCR capability within JAGGAER Invoicing for organizations who prefer to process their own invoices in house. Digital Capture may be used to digitise supplier invoices delivered through email before they are processed further in the JAGGAER invoicing system.

The extracted invoice data can be automatically routed through the approval process to payment, enabling the AP team to only focus on exceptions.

Approved invoices may be paid early, reducing the likelihood of late payment penalties, and increasing opportunities to realize prompt payment discounts thereby improving cashflow and supplier relationships.

Reduce Human Error with Digitized Invoices

Manually entering invoice data is an error-prone process that consumes the time of skilled AP staff. Digital Capture extracts line item data from invoices to match to its related purchase order. As needed, AP teams may manually verify the extracted data, and the solution learns from this feedback resulting in better quality recognition and increasing straight-through processing over time.

Work More Efficiently as Your Organization Evolves

With more and more companies moving to a work from home model, receiving paper or PDF invoices make it more difficult for AP teams. Despite best efforts to encourage suppliers to switch to fully automated electronic formats, there are many suppliers who continue to send paper or PDF invoices.

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Digital Capture alleviates the stress of this outdated process for AP teams and lets them allocate more time to strategic tasks, becoming a more effective partner to their suppliers and within their organization.

Achieve Invoice Capture Globally

Ensure that your paper invoices are captured internally with minimal effort. Digital Capture works alongside other standard electronic invoicing options from JAGGAER such as Evaluated Receipt Settlement (ERS) for self-billing, integration of suppliers via cXML and EDI formats, and other JAGGAER Invoicing modules such as Global eInvoice Compliance and Digital Mailroom. Integrate Invoicing with JAGGAER eProcurement to further streamline your global invoicing processes.

Key Features

Significantly Reduced Manual Invoice Processing

- Paper or PDF Invoices arriving by mail or email are captured, and processed into JAGGAER configurable workflows.

- Automated invoice processing from arrival to posting with minimal manual intervention.

- Reduces the manual keying of invoices leaving only those with exceptions.

Best-in-Class Accuracy

- Locate invoice data within your paper invoices.

- Streamline the invoice processing cycle with automated PO matching.

Intelligent Configuration

- Pre-configured to identify and extract the key data fields required by JAGGAER ONE Invoicing.

- Work with local languages, currencies and taxes.

- Directly integrated into JAGGAER ONE.

- Configurable business rules within JAGGAER invoices can validate invoice data, according to your needs and preferences.

On-the-Fly Training

- Information is found within the invoice using Artificial Intelligence and Country Document Definitions. Machine learning teaches the system where to find new data during normal operations.

- Learns the layout of each supplier invoice with greater accuracy the more the solution is used.

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