



## Supplier News - February 2022

### Topics in this issue:

- Format of Online Help is Being Enhanced
- Make Judicious Use of the 'Searchable Keywords' Attribute

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### Your Catalog Summary Information

Here is summary information about your hosted catalog(s). The credentials given below are for the SampleSQCustomer site which allows you to view and search products like a JAGGAER customer. [Click here](#) to log into the SampleSQCustomer site.

#### Supplier Information and Credentials

The "Mailing test - batch A - cat 1" catalog (SupplierID 222210) has 2202109 products. Last updated on 2/10/2022. (Credentials - (NotAssigned) / (NotAssigned))

The "Mailing test - batch A - cat 2" catalog (SupplierID 222211) has 2202110 products. Last updated on 2/11/2022. (Credentials - sqtestuser1 / pwdone)

The "Mailing test - batch A - cat 3" catalog (SupplierID 222212) has 12345678 products. Last updated on 2/12/2022. (Credentials - sqtestuser2 / pwdtwo)

To log into your JAGGAER Portal to manage your catalog(s), [click here](#).

## Questions

For questions about topics in this newsletter, please contact the Supplier Support group by [filling this form](#) or calling +1 (800) 233-1121, Option 2



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#### **Format of Online Help is Being Enhanced**

In the JAGGAER Supplier Portal, you can access detailed help from the Tools > Online Training and Support > View Online Training and Support screen. When you perform a search or open table of contents, a popup window displays results. With the 22.1 release, scheduled to be available on 21st March, the online help will have an updated look and feel. You will find the format of the help more visually appealing, and navigation to the information you need is more streamlined and easier to find. E.g. you will find ‘breadcrumb’ links to assist in navigation. The way you access the help will remain unchanged and while we update help text as needed, the formatting change does not restrict availability of current help text in any way.

#### **Make Judicious Use of the ‘Searchable Keywords’ Attribute**

One of the key product attributes for hosted catalog contents is ‘Searchable Keywords’. It lets you make more relevant information searchable at product level while still keeping ‘Product Description’ short and concise.

Note that:

- Repeating value of Product Description, Part Number and any other searchable attributes in the Searchable Keywords attributes does not improve search results or search rankings in any way. Use the Searchable Keywords attribute to make additional product data searchable
- No need to add commas or other separators in the attribute value. Each word in the attribute is searchable, just like for Product Description
- Including general words like ‘chemicals’ is counterproductive. Be sure to populate the attribute with text that is specifically related to the product and is likely to be used by a buyer to search for the product

## Questions?

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